DESCRIPTION

Prepare for the Project+ exam and a new career in project management quickly and efficiently with a newly updated guide

In the newly revised Third Edition of the CompTIA Project+ Study Guide: Exam PK0-005, veteran project manager and tech educator Kim Heldman delivers a fully updated and comprehensive guide to the foundational CompTIA Project+ exam. This all-in-one study aid focuses on the job-critical skills demanded by employers and will help you hit the ground running on your first day in a new project management role.

In this Study Guide, you’ll learn to manage the project lifecycle, coordinate small- and medium-sized projects, establish communication plans, manage resources and stakeholders, maintain project documentation and artifacts, and support the completion of larger projects within an information technology environment. It also offers:

• Hands-on, concrete guidance designed to banish test anxiety and prepare you for the entry-level CompTIA Project+ exam

• Detailed advice on project management concepts, lifecycle phases, project tools and documentation, and IT and governance basics required by on-the-job project managers

• Complimentary access to Sybex’s interactive, online learning environment and test bank, complete with an assessment test, hundreds of practice questions, practice exams, electronic flashcards, and a searchable glossary of key terms
Full of practical examples and insights drawn from the author’s extensive, real-world experience, the newest edition of *CompTIA Project+ Study Guide: Exam PK0-005, Third Edition*, is a must-read for anyone considering a new career in project management or preparing for the CompTIA Project+ exam.

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**ABOUT THE AUTHOR**

**Kim Heldman, MBA, PMP**, is Senior Manager and IT/Chief Information Officer for the Regional Transportation District in Denver, Colorado. She has over 25 years’ experience in IT project management and directs IT resource planning, budgeting, project prioritization, and strategic and tactical planning. Learn more about her at [www.kimheldman.com](http://www.kimheldman.com).

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