FERPA Clear and Simple: The College Professional's Guide to Compliance
Clifford A. Ramirez


DESCRIPTION

This vital resource offers higher education administrators and anyone responsible for education records and the management of student information a timely guide that will aid in the establishment of policies, procedures, and practices compliant with the federal Family Educational Rights and Privacy Act (FERPA). In addition, the book contains information on the myriad changes to the FERPA rules that were enacted in 2008 including responding to the Patriot Act, conforming to the Campus Sex Crimes Prevention Act, regulations pertaining to online students, and more.

Clifford A. Ramirez, a noted expert on FERPA, explains definitions and language, presents guidelines for the application of FERPA, and demonstrates how to develop FERPA decision-making abilities. Written for both new and seasoned administrators, this important book presents an opportunity for renewed understanding of FERPA, continued professional development, and individual self-audit for compliance. The book contains information on:

- FERPA and the regulatory universe of privacy
- Understanding FERPA basics
- Understanding the privacy rights under FERPA
- FERPA exceptions for parents and safety
- Other exceptions and FERPA concerns
Presented in a concise yet comprehensive format, FERPA Clear and Simple can facilitate any institution's local assessment of regulatory compliance.

ABOUT THE AUTHOR

CLIFFORD A. RAMIREZ is the principal of Cliff Ramirez & Associates, a training and consulting firm founded to support, advance, and facilitate the effectiveness of higher education and other service industry professionals. With 20 years experience in higher education, Cliff has served as president of the Pacific Association of Collegiate Registrars and Admissions Officers (PACRAO), is part of Registrar and Enrollment Services Consulting for Colleges and Universities (RESCCU), is the FERPA expert for College Parents of America, and founded three professional development institutes. He has authored other FERPA books, including Managing the Privacy of Student Records, which was based upon his critically acclaimed workshop, and he coedited The FERPA Answer Book published by Jossey-Bass.

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