DESCRIPTION

Does the thought of presenting a paper make you go cold? There are so many things to consider: getting your message across clearly, making the PowerPoint easy to read, keeping to the right length and keeping the audience riveted – enough to induce nerves even without the thought of standing up in front of a crowd and delivering your talk fluently. *How to Present at Meetings, 3rd Edition,* gives you practical advice on all these aspects, and more. Written by high-profile public speakers in the health sciences, it includes chapters on the 10-, 20- and 45-minute presentation, how not to make a mess of PowerPoint, and how to appear on stage.

ABOUT THE AUTHOR

**George Hall** MBBS, PhD DSc, FRCA, Department of Anaesthesia, St George's, University of London, London, UK.

**Neville Robinson** MBCh, FRCA, Department of Anaesthesia, Northwick Park and St Mark's Hospitals, Harrow, London, UK.

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