Facilitator's Guide to Participatory Decision-Making, 3rd Edition
Sam Kaner

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**DESCRIPTION**

Unleash the transformative power of face to face groups

The third edition of this ground-breaking book continues to advance its mission to support groups to do their best thinking. It demonstrates that meetings can be much more than merely an occasion for solving a problem or creating a plan. Every well-facilitated meeting is also an opportunity to stretch and develop the perspectives of the individual members, thereby building the strength and capacity of the group as a whole.

This fully updated edition of The Facilitator's Guide to Participatory Decision-Making guides readers through the struggle and the satisfaction of putting participatory values into practice, helping them to fulfill the promise of effective group decision-making. With previous editions already embraced by business and community leaders and consulting professionals around the world, this new book is even more insightful and easy to use.

New for this edition:

- 60 pages of brand new skills and tools
- Many new case examples
- Major expansion and reorganization of the advanced sections of the book.
- New chapter: Teaching A Group About Group Dynamics
• Doubled in size: Classic Facilitator Challenges.

• Substantially improved: Designing Realistic Agendas – now three chapters, with wise, insightful answers to the most vexing questions about meeting design.

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**ABOUT THE AUTHOR**

**Sam Kaner**, Ph.D. is the founder of the consulting firm Community At Work, and he has been its Executive Director since 1986. He is regarded as one of the nation's leading experts on facilitation. Over the past 20 years he has repeatedly been a featured speaker at the annual conferences of several professional associations, including the National Organization Development Network and the International Association of Facilitators. His corporate clients have included Hewlett-Packard, Price Waterhouse, Visa International, Charles Schwab and Company, and many other Fortune 500 companies. His public sector clients have included the California Supreme Court, the March of Dimes, Special Olympics, Annie E Casey Foundation and many schools, community-based organizations and government agencies.

**Lenny Lind** is president of CoVision, Inc. He is the co-developer of Council, a groupware system designed for facilitators.

**Catherine Toldi**, M.A. is a freelance collaboration specialist.

**Sarah Fisk**, PhD is a clinical psychologist, a seasoned facilitator, and a designer of participatory processes. She has been a featured speaker of the annual conferences of the National Organization Development Network and the International Association of Facilitators as well as an adjunct professor at California Institute of Integral Studies. Sarah's corporate clients have included Hewlett-Packard, Agilent, Visa International, Mercer Human Resource Consulting, Inc. and many other Fortune 500 businesses. Her public sector clients have included the March of Dimes, the Charles and Helen Schwab Foundation, EarthIsland Institute, City of Edmonton, Alberta, and numerous educational and government agencies and community based organizations. Sarah has been a senior consultant with Community At Work since 1996.


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