Getting started
with learnON
# Table of contents

Welcome ................................................................................................................................. 1

What is learnON? ....................................................................................................................... 1
What is included in learnON? ................................................................................................. 1
How to use learnON in the classroom? .................................................................................. 2

Navigating learnON ................................................................................................................ 3

Log in and access your title ...................................................................................................... 3
Understanding your Dashboard – Teachers ............................................................................ 4
Understanding your Dashboard – Students ............................................................................. 5
Navigating your title .................................................................................................................. 6
Accessing reading content, multimedia and resources ............................................................ 7
Finding your teacher resources – Teachers ............................................................................. 8
Answering questions ................................................................................................................ 9

Getting connected and insights ............................................................................................... 10

Creating and managing your classes – Teachers .................................................................. 10
Joining a class – Students ....................................................................................................... 11
Performance visibility – Students .......................................................................................... 12
Performance visibility – Teachers .......................................................................................... 14

Where to get help .................................................................................................................... 16

In-platform help ...................................................................................................................... 16
Taking the next step with learnON – Teachers ..................................................................... 17
Contact us ................................................................................................................................ 17
Thank you for choosing Jacaranda. We are thrilled to have you as a customer and we hope you enjoy using learnON as much as we have enjoyed creating it for you. This guide has been designed to help you get started with your new eBook and ensure you’re getting the most out of its powerful functionalities. *We recommend you save this guide to your device or keep it at your desk for easy reference!*

**What is learnON?**

learnON is our powerful digital platform for Years 7-10, that transforms trusted Jacaranda content making learning more visible and personalised. learnON helps teachers improve learning outcomes by engaging students with the content in a way no other digital learning platform in the market can.

If you have used learnON before you may have noticed the platform looks a little *different* in 2019. That’s because we have made some exciting updates to learnON in response to teacher and student feedback. These updates make the platform simpler and more intuitive to use, with a fresh new design. [Click here if you would like to learn more about these updates.](#)

**What is included in learnON?**

Here are just a few of the highlights that you can expect to see:

- Reading content/theory to meet the needs of the Victorian Curriculum, NSW Australian curriculum, Western Australian Curriculum and Australian Curriculum.
- Exercises that students can answer directly within the platform, including simple multiple choice, advanced numeric and many other question types.
- Students receive feedback for every question including worked solutions and exemplary responses, allowing them to address misconceptions as they occur.
Multimedia resources are embedded within the reading content at the point of learning including videos, interactivities, a glossary of key words and audio files.

Links to relevant external websites for easy access.

For teachers, everything is in the one platform (no separate eGuidePLUS purchase required), including downloadable quarantined resources — such as topic tests, worksheets, curriculum grids and work programs — that can be used offline in other applications such as a Microsoft Word or Apple Pages.

When teachers set up their class in learnON it opens up even more amazing functionalities. When connected, you and your class can benefit from:

- Teachers having complete visibility of all students’ activities, as well as their progress and performance, to facilitate early intervention and differentiation.
- Teachers can provide immediate and personalised feedback to students, down to the question level.
- Teachers can take a more active role in managing content, with the ability to create their own assessments, assign content to individuals or groups and upload their own resources.

You will learn more about how to set up your class in learnON in the Create and manage your classes section of this document.

How to use learnON in the classroom?

There is no right-way to teach with learnON, as every teacher and classroom has unique needs. Some teachers like to use digital-only for all their classes and assessments, whereas others use it as a supplement to their print or PDF resources for easy auto-marked assignments and interactive content.

If you like to use a range of resources in the classroom you can easily switch between formats from your JacPLUS Bookshelf using the SELECT FORMAT panel on your title thumbnail. Here you have access to learnON, eBookPLUS or eGuidePLUS and the PDFs (topic or whole book).
Navigating learnON

Log in and access your title

First, log in to JacarandaPLUS (JacPLUS) at www.jacplus.com.au with your username and password. Click here if you are a new user and need to create a JacPLUS account. To add a title, press the ADD A NEW TITLE button on your bookshelf and enter your unique learnON activation code.

A learnON thumbnail in your Bookshelf will look like the image on the right. If you haven't selected a format yet, or have previously selected eBookPLUS as your format, you will need to click SELECT FORMAT to access learnON.
Understanding your Dashboard – Teachers

If it is the first time opening a learnON title a welcome message will appear within the Dashboard. Once a class has been created, the Dashboard will start to populate with shortcuts and summaries of recent marks and assignments (similar to below).
Understanding your Dashboard – Students

If it is the first time opening a learnON title a welcome message will appear within the Dashboard. Once you start accessing content and are connected to a teacher, the Dashboard will start to populate with shortcuts and summaries of recent marks and assignments (similar to below).
Navigating your title

To browse reading content and questions, you need to access **Course Content** from the main menu on the left of your screen. From here, you can choose the topic and subtopic you wish to study. Access reading content and questions directly from this menu.
Accessing reading content, multimedia and resources

Everything in learnON is in the one place for an uninterrupted learning experience. Multimedia resources (videos, links and interactivities) are directly embedded in the reading content. You can also access any resources for that topic in the Resources menu.
Finding your teacher resources – Teachers

Teachers can access all teacher resources in the RESOURCES menu (found on the right of your screen) for each topic. In learnON, quarantined teacher resources such as topic tests (available for every topic) and curriculum grids (available in the Course Overview topic) are available as downloadable documents for offline use (Word, Excel, PDF).
Answering questions

Students can complete and submit their exercise questions all within the learnON platform. Students also receive instant feedback for every question, including fully worked solutions, or suggested responses (short-answer or essay-type). Question types include multiple choice, drag and drop, matching, multiple answers, text entry and essay type.

Students get instant feedback for every question.
Creating and managing your classes – Teachers

It's not essential to create a class in learnON, although it is necessary if teachers want to access additional functionalities, such as assigning work and tracking student progress.

If you do decide to set up your class in learnON, you can do so by accessing the classes drop down menu and clicking **MANAGE MY CLASSES**, located at the top of all your learnON titles. Here you can create classes and add or remove students from learnON classes at any time. **Click here to view step-by-step instructions on how to create a class in learnON.**

Once a class has been created in learnON, **click here to learn how to view your class list.**
Joining a class – Students

Joining a class is a simple process for students; after opening a learnON title, they can click **JOIN CLASS**, enter the class code provided to them by their teacher and click **ADD**.

To join a learnON class, you will need a CLASS CODE. A CLASS CODE is a unique 6-character code that the class teacher will provide. Alternatively, you may receive an invitation to join a class via an email.
Performance visibility – Students

In learnON, students can see their results for individual exercises or tests, down to the question level, and track their performance throughout the year. Students can find insights into their performance in two places.

The first is in the question set itself, here students can see a summary of their results and review the questions and answers.
Students can get an overall picture of their performance by accessing the **My Reports** menu item. The **Activity summary** provides an overview of how much practice and assessments the student has completed. The **Results** section (below) provides an in-depth look into their results. Here they can select filters, click down to topic and subtopic levels and export data.
Performance visibility – Teachers

If a class has been created in learnON, teachers can view their students' performance and progress from two places. The first is in the question set itself, here teachers can see a summary of their classes results from that question set.
The Activity summary provides an overview of how much practice and assessments the class has completed. The Results section (below) provides an in-depth look into student and class results. Here teachers can select filters, click down to topic and subtopic levels and export data.
Where to get help

In-platform help

In learnON, there's help at your fingertips if you need it. From the title, simply select Help then:

1) Select **Contact Us** to access step-by-step instructions on the [Jacaranda Support portal](#) or send our support team a query.
2) Click a **Walk-thru** topic, or search by keyword, to access our in-platform guides that take you step-by-step through a task.
Taking the next step with learnON – Teachers

If you've got the basics covered and want to learn more about using the amazing functionalities in learnON, here are some practical step-by-step help articles:

- [How to create an assessment](#)
- [How to quickly create a question set for my class](#)
- [How do I switch between student and teacher view](#)
- [How to change classes in learnON](#)

Not what you were looking for? You can find more [learnON help articles here](#).

Contact us

Still stuck? For all general enquiries, contact our Customer Service team by email at [support@jacplus.com.au](mailto:support@jacplus.com.au) or by phone at 1800 JACPLUS (1 800 777 474) from Monday to Friday, 8:00 am – 4:30 pm Brisbane time.

We hope you have found this guide useful and are excited about using learnON in your classroom this year. Remember if you have any feedback about learnON or would like to book in some training, please don't hesitate to [contact your local Jacaranda Sales Consultant](#).